

POSITION DESCRIPTION



Position Title	Project Manager – Data and Insights
Career Level	4
Location	North Sydney
Position Type	Full Time (ongoing)
Business Unit	Integrity Systems Company
Reports To	Program Manager – Data & Insights
No. of Direct Reports	0
Date:	October 2025

About Integrity Systems Company

The Integrity Systems Company develops, delivers and administers meat and livestock integrity programs, including the development and delivery of information technology platforms, for the meat and livestock industry. The Integrity Systems Company is responsible for the integration, expansion and enhancement of the meat and livestock integrity programs to improve the quality, efficiency and performance of the programs for the benefit of the industry. The Integrity Systems Company is a fully owned subsidiary of Meat & Livestock Australia that operates with its own board which is appointed by MLA.

Position Purpose

This role supports the delivery of the MLA Data Strategy by developing and implementing a series of data use cases and managing a portfolio of data related projects focussed on supporting and implementing the Data Strategy. In this role you will play a key role in implementing data governance frameworks, coordinating stakeholder groups, and enabling enterprise-wide data capabilities that drive industry outcomes.

Key Accountabilities

Planning, execution, and monitoring of data-related projects to deliver strategic outcomes

- Develop and manage a portfolio of data related projects that align with the objectives of MLA's Data Strategy and ISC's strategic objectives.
- Proactively seek commercial co-investment through the MLA Donor Company focusing on developing project initiatives related to Data and AI that assists with the implementation of the Data Strategy.
- Project manage MLA's engagement in the Australian Agricultural Data Exchange.

- Develop and maintain high quality program artefacts to identify, communicate and manage risks, issues and dependencies for delivery, and escalation where required.

Implementation of MLA's Data Strategy and the development of enterprise-wide data capabilities

- Collaborate with Data and Insights Manager to identify data use cases for the MLA Data Strategy implementation, including scoping, planning, delivering and testing by working with Data Analysts, Data Platform Team and other stakeholders in MLA.
- Support Data & Insight Manager to liaise with other MLA business units to capture synergies in data activities and leverage opportunities across the company.
- Support Senior Managers in coordinating MLA's Data Working Group, Core Data Working group and other advisory groups/projects, as required. This includes coordinating stakeholders to attend meetings, review documentations, preparing materials, and any information gathering activities. Support the development and rollout of Data Governance training materials and program.
- Engage with internal and external stakeholders to facilitate adoption and use of the Data Platform.
- Engage in data related projects/activities to understand the requirements of stakeholders and work with Data Platform and/or ISC technology team to deliver tangible benefits to the industry.

General project management accountabilities

- Represent ISC at public and industry forums and advocate the outcomes of industry investment in integrity systems, digital and data technology
- Write high quality reports and papers for the ISC Senior Leadership Group (SLG), MLA Leadership Team (MLT), ISC Board and relevant peak industry council committees as required.
- Track and report expenditure against agreed budgets, milestones and key performance indicators.
- Contribute to internal and external communication activities as required.
- Comply with the requirements of the company quality management system (all relevant procedures and work instructions) including contributing to process management and improvement of documentation
- Ensure all projects are managed and comply with ISC project management principles.
- Responsible for the implementation of ISC's policies and procedures in WHS as applicable to self, other staff, contractors and all activities within area of responsibility and control.
- Ensure activities comply with all legal, corporate and ethical standards and all ISC policies and procedures.

Major Challenges and Complexities

- Translating complex data concepts into practical industry solutions.
- Engaging diverse stakeholders across the value chain with varying levels of digital maturity.
- Navigating sensitivities around data ownership, privacy, and sharing.
- Building and maintaining strong relationships while addressing complex and often conflicting needs of multiple internal and external stakeholders to achieve effective outcomes
- Driving practice change through effective communication and stakeholder alignment.

Key Relationships

Internal	Data and Insights Manager Data Platform Team Data Analyst ISC Senior Leadership Group
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	MLA Research Development & Adoption team MLA Data Working Group Core Data Working Group
External	Universities and research organisations Other Research & Development Corporations Value chain partners and commercial partners Service providers Third-party integrators

Other (i.e. travel required, on call)

Domestic travel is required to attend conferences, team meetings, meet providers, partners and supply chain stakeholders and participants.

Authority

What does the person have the authority to do?

- Make recommendations in terms of program strategies, project budgets and variations
- Make technical recommendations about science and technology projects
- Manage projects including acceptance and approval of milestones and go/no-go stage gates, and final reporting

What does the person need to seek approval for?

- Program scope and strategies
- Project expenditures
- Personal expenses
- All other activities outside the delegated authority of the position as set out in the Delegations of Authority Policy.

Essential Qualifications / Competencies / Skills / Experience

Qualifications

- Tertiary qualifications in agriculture, science, technology/data, project management or a related discipline and/or at least 5 years relevant experience.

Experience and skills

- Understanding of Australia's red meat industry, the integrity system and major stakeholders and value chain partners.
- At least 5 years' experience in Project Management, leading technical or research projects in the agricultural sector.
- Proven ability to develop, execute and evaluate successful projects related to data and/or AI.
- Proven ability to attract and leverage investment through commercial partnerships.
- Ability to manage external providers to ensure the company receives maximum value from the relationship including budgets and delivery against milestones.
- Highly developed stakeholder engagement and influencing skills, including the ability to establish and maintain complex relationships and demonstrate the ability to be helpful, proactive and professional.
- Excellent verbal and written communication skills.
- Experience in business development (private sector, R&D organisation, university, public sector)